

**NOTICE OF
INVITATION FOR BIDS (IFB)
IFB NO. 07-06**

Sealed bids in duplicate are invited for the construction of:

**BUILDING 111 ROOF REPLACEMENT
Southside Virginia Training Center
Petersburg, Virginia
Project Code No. 720-17227-26-01**

The project is generally described as the removal and replacement of 24,000 square feet of roof and insulation. The existing roof consists of hot-air-welded hypalon roof covering an older built-up roof with perlite insulation. The new roof will consist of 60-mil EPDM with new insulation and walk pads. In addition, the gutters and downspouts will be replaced and the fascia will be repaired and re-painted along the entire perimeter of the building. Some of the existing exhaust fans will be replaced and/or relocated.

Sealed bids will be received at the Office of Architectural and Engineering Services, Department of Mental Health, Mental Retardation and Substance Abuse Services (DMHMRSAS), Commonwealth of Virginia, 1220 Bank Street, 7th Floor, Jefferson Building, Richmond, Virginia 23219. **The deadline for submitting bids is 2:00 p.m., sharp, as determined by the Bid Officer, on April 11, 2007.** The bids will be opened publicly and read aloud beginning at 2:00 p.m. on April 12, 2007, at the same location. A Bid Bond is required.

eVA BUSINESS-TO-GOVERNMENT VENDOR REGISTRATION: The bidder or offeror must be a registered vendor in eVA to be awarded this contract. Bidder must include the cost of the eVA transaction fee in its bid.

Procedures for submitting a bid, claiming an error, withdrawal of bids, and other pertinent information are contained in the Instructions to Bidders, G.S. Form E&B CO-7a, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be according to Section 9 of the Instructions to Bidders and § 2.2-4330, Code of Virginia. The Owner reserves the right to reject any or all bids.

A Pre-Bid Conference will be held at Building 111 Conference Room at Southside Virginia Training Center, Petersburg, Virginia at 10:00 a.m., local prevailing time, on Wednesday, March 21, 2007. A tour and inspection of the work will be conducted immediately following the Pre-Bid Conference. Attendance at the Pre-Bid Conference and/or inspection tour shall not be mandatory for those submitting a bid.

The contract shall be awarded on a lump sum basis as follows: the Total Base Bid Amount **including any properly submitted and received bid modifications plus** such successive Additive Bid Items as the Owner in its discretion decides to award in the manner set forth in Paragraph 12 of the Instructions to Bidders. 'Notice of Award' or 'Notice of Intent to Award' will be posted on the agency's website at www.dmhmrzas.virginia.gov/adm-RFPsAwards.htm.

Contractor registration in accordance with Section 54.1-1103 of the Code of Virginia is required. See the Invitation for Bids for additional qualification requirements.

The Invitation for Bids for the above project, including the drawings and the specifications

containing the information necessary for bidding, may be obtained from the office of Virginia A&E, PLLC, 1115 Vista Park Drive, Forest, Virginia 24551, (434) 316-6001. No partial sets of drawings and/or project manuals will be provided.

A deposit of \$50.00 for each set of the Invitation for Bid documents will be required as a guarantee of the safe return of the documents within ten days after the bid opening. A non-refundable charge of \$35.00 per set is required for all sets requiring shipment. (Enclose separate checks for bid documents and shipping charge, if shipment required.)

Copies of the Invitation for Bids documents, including the plans and the specifications, will also be available for inspection at the following locations:

Virginia A&E, PLLC
1115 Vista Park Drive
Forest, VA 24551

Norfolk Builders and Contractors Exchange
1118 Azalea Garden Road
Norfolk, Virginia 23502

Builders' Exchange
3207 Hermitage Road
Richmond, Virginia 23227

McGraw-Hill Construction
9 North Third Street
Richmond, Virginia 23219

The Plan Room, Inc.
308 Turner Road, Suite D
Richmond, Virginia 23225

Reed Construction Data
30 Technology Parkway South, Suite 500
Norcross, Georgia 30092
www.reedconstructiondata.com

Department of Minority Business Enterprise
Attention: Program Manager
9th Street Office Building, 11th Floor
200 – 202 N. Ninth Street
Richmond, Virginia 23219

OWNER: Virginia Dept. of Mental Health, Mental Retardation and Substance Abuse Services
Office of Architectural and Engineering Services
1220 Bank Street
Post Office Box 1797
Richmond, VA 23218-1797